

## **SELBY RUGBY UNION FOOTBALL CLUB RULES**

### **GENERAL**

1. The club is and shall be called Selby Rugby Union Football Club.
  - a. The colours of the Club shall be Red, Gold and Green.
  
2. The objects of the Club shall be:
  - a. To provide facilities for and to promote participation in the amateur sport of Rugby Union Football and such other ancillary sports in the Selby area.
  - b. Recreation and social intercourse as may from time to time be decided by the Board of the Club.
  - c. The Club shall comply with the bye-laws of the Rugby Football Union.
  - d. All matches shall be played under the rules of the game of Rugby Football as framed from time to time by the International Rugby Football Board.
  - e. To supply refreshments to members ancillary to the aforesaid objectives.
  - f. Non-profit making and that any surplus income or profits will be reinvested in the club; it does not permit any distribution of club assets, in cash or in kind to members or third parties. This does not prevent donations by the club to charities or to other clubs that are registered as Community Amateur Sports Clubs.
  
3. The Club shall be affiliated to the Rugby Football Union and to the Yorkshire Rugby Football Union.

### **MANAGEMENT**

4.
  - a. The management of the property and affairs of the Club including the election of members shall be vested in an elective committee constituted as hereinafter provided (the Board).
  - b. The Board may make such bye-laws as may be necessary for the purpose.
  - c. The Board shall consist of the Chairman, the Honorary Secretary, the Honorary Treasurer, and the Chairman/Director of each of the following Committees: Youth, Sport, Finance/Commercial, Facilities including Ground and Development.
  - d. The Board shall be elected annually at the Annual General Meeting.
  - e. The Board may appoint non-voting non-Executives as required.
  - f. Any member of the Board who absents himself, without notice from three successive Board meetings, shall be considered to have resigned.
  - g. The Board shall have the power to delegate all or any of its duties to committees (excepting the power to expel a member or appoint or remove trustees) and such committees may co-opt further members of the club as necessary, whether members of the Board or not, to assist with functions assigned to it by the Board. Such committees shall qualify to be treated as elective committees under the provision of the Licensing Act.
  - h. The Board shall meet at such times and places as it shall decide from time to time and at any meeting of the Board six shall form a quorum. Chairmen of Committees may appoint a deputy from the membership of their committee to attend a meeting of the Board in their place.

- i. Minutes of all meetings of the Committees shall be recorded and submitted to the Board monthly for ratification or otherwise of decisions taken by any Committee.
- j. Minutes of Board meetings and all other Committee Meetings shall be made available by the Honorary Secretary to the members on request.
- k. Any vacancy occurring amongst the Officers or members of the Board may be filled by the Board.

## **OFFICERS**

5. The Officers of the Club shall be the Board, Trustees for the Ground, Honorary Life Members, Vice Presidents, Lady Vice Presidents, Honorary Fixture Secretary, Honorary Press Co-Ordinator, Honorary Referees' Appointments Secretary, Honorary Registrars, Clubhouse Manager, Club Development Officer and any other officers as deemed necessary and appointed by the Board from time to time.
6. No person shall hold the office of President for more than three consecutive years.

## **MEMBERSHIP**

7. The expression 'Member' in these Rules shall mean either/or voting and/or non-voting members, as the context requires.
  - a. Membership is open to anyone interested in the sport on application regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs, except as a necessary consequence of the requirements of rugby football.
  - b. The membership of the Club shall be divided into the following categories on a non-discriminatory and fair basis. The club will keep subscriptions at levels that will not pose a significant obstacle to people participating. The club committee may refuse membership, or remove it, only for good cause such as conduct or character likely to bring the club or sport into disrepute. Appeal against refusal or removal may be made to the members.
    - i. Voting members which shall be the various classes of member as determined from time to time by the Board each of whom shall be entitled to vote at General Meetings of the Club and shall be eligible for election to the Board (voting members).
    - ii. Members identified as behind with subscriptions as outlined in Rules 7(c), (d), (e), (f) and (g) below shall be deemed to be lapsed members and shall have their voting rights rescinded.
    - iii. Non-voting members which shall be Affiliated Organisations and members of Affiliated Organisations (as defined by Rule 8 below), all members aged under 19 years, lapsed Members and Associates within Family and Partner Packages all of which shall be neither entitled to notice of or to vote at General Meetings and shall not be eligible for election to the Board.
    - iv. The Board shall have full power at its discretion to vary the categories of membership of the Club and for that purpose to alter or create classes of membership, whether 'voting' or 'non-voting', provided that voting rights shall not be removed from any member who already has a vote without his consent.
    - v. The Board shall determine the rate of the annual subscription which shall be payable by each of the various categories of membership for the coming year.

- c. New members shall not be entitled to any of the privileges of the Club until their subscriptions for the year in which they are elected to membership have been paid.
- d. Payment of a subscription during any financial year shall (subject to resignation) entitle the person to membership until the following 31<sup>st</sup> of August.
- e. It shall be a condition of membership of the Club that the appropriate annual subscription shall be a debt due on the 1<sup>st</sup> September from the Member to the Honorary Registrar for the time being.
- f. A list of Members who have not paid their subscriptions on the 31<sup>st</sup> October in each year shall be placed before the next meeting of the Board which shall take appropriate action.
- g. Any Member whose subscriptions for the current year remains unpaid shall have no rights to vote at the General Meetings of the Club.
- h. Any Member who has rendered special services to the Club may be elected by a two-thirds majority of those voting at an Annual General Meeting to Honorary Life Membership of the Club free of annual subscription.
- i. The Board shall have power at any time to cancel the membership of any Member who shall, in the opinion of the Committee, have been guilty on or off the field, of conduct discreditable to the Club.
- j. Resignation from membership shall be sent in writing to the Honorary Secretary of the Club for the time being and any Member not having sent in his resignation before 1<sup>st</sup> day of September in any year shall be deemed to be a Member for the ensuing year and be liable for his subscription accordingly.
- k. A list of the Officers of the Club, the Board and the Register of the names and addresses of the Members, shall be kept in the clubhouse.

#### **AFFILIATED MEMBERSHIP**

- 8. The Board may elect organisations of Affiliated Membership of the Club. The Rules of the Club shall apply to these organisations and to their members save that:
  - a. They shall not be entitled to vote at any meeting of the Club or receive notice of any meeting of the Club unless the Board in their absolute discretion decide otherwise.
  - b. They shall only be admitted to such membership if at the time of application they are already bona fide members of some other club or organisation which shall from time to time be approved by the Board and if their application for membership is approved by such club or organisation.
  - c. They shall only be entitled to such privileges and shall be subject to such restrictions as the Board shall in its absolute discretion decide.
  - d. The Board shall fix the annual fees and individual subscriptions to the Club of such organisation and their members.
  - e. In addition to the power contained in Rule 7(f), the Board shall have the power to terminate the membership of any such organisation and of its members on the 30<sup>th</sup> April of any year on giving one year's notice in writing to any such organisation or to the Secretary of that organisation of its intention to do so.
  - f. The membership of such member shall terminate forthwith if he or she shall cease to be member of the organisation that has been admitted to Affiliated Membership of the Club.
  - g. They shall not be entitled to any interest whatsoever in the property or other assets of the Club.

## **TRUSTEES**

9. There shall be three Trustees who shall be Club members.
  - a. The Trustees shall be appointed by resolution of the Board.
  - b. For the purpose of giving effect to such appointment the President for the time being is hereby nominated as the person to appoint new Trustees within the meaning of Section 36 of the Trustees Act 1925 and he shall by deed duly appoint the member or members approved by the Board as the new Trustee or Trustees and the provisions of the Trustees Act 1925 shall apply to any such appointment.
  - c. The property and investments of the Club (except for cash which shall be under the control of the Honorary Treasurer) shall be vested in the Trustees but shall remain at the disposal of the Board and shall be dealt with by the Trustees as the Board shall from time to time direct by resolution.
  - d. The Trustees may invest trust funds as authorised by the Board.
  - e. Notwithstanding the power given above the Freehold and Leasehold property of the Club shall not be disposed of by way of sale or lease or otherwise except with the approval of a majority vote of those members present and voting at an Annual General Meeting or Special General Meeting, any net assets, on the dissolution of the club, will be given or transferred to either the sports governing body for use in community related sport, another registered CASC, or a registered charity.
  - f. The Trustees shall have the power to raise money by mortgage or otherwise for the Club on security of the Clubs assets subject to the approval of the Board.
  - g. The Trustees shall be indemnified by the Club against loss incurred whilst carrying out their duties as Trustees in accordance with the discretion of the Board.
  - h. A Trustee shall hold office until death, resignation or removal by the Club in general meeting.

## **FINANCIAL YEAR**

10. The financial year of the Club shall end on the 30<sup>th</sup> April in each year, to which day the Accounts of the Club shall be prepared and balanced.

## **GENERAL MEETINGS**

11. An Annual General Meeting of the Club shall be held:
  - a. In each year upon such date and at such a time and a place as the Board shall direct and in any event be held within a period of 15 months from the date upon which the preceding Annual General Meeting was held.
  - b. Fourteen days clear notice at least shall be given to each member entitled to attend, stating the date, time and place of such meeting and the business to be transacted thereat.
  - c. Due notice of any Annual General Meeting shall be deemed to have been given to all members of the Club if the notice has been posted on the notice board situated at the Club's Clubhouse not less than 21 days before the holding of the meeting.
  - d. The business to be transacted at the Annual General Meeting shall be the presentation and, if approved, the adoption of the Board's Report and the Statement of Accounts for the preceding year, the election of the Officers and other members of the Board, the

appointment of an Auditor and the consideration of such other proposal or amended or additional proposals as in accordance with these rules either the Board or other Members shall have put forward, and the passing, if thought fit, of any resolution in relation thereto.

- e. The Board shall nominate Members for election as Officers and other members of the Board for the following year and shall put forward for consideration at the Annual General Meeting such other proposals what-so-ever as it shall determine.
- f. Any two Members of the Club may make other nominations or put forward additional or amended proposals, to those made or put forward by the Board. These must be notified in writing together with the names of the proposer and seconder to the Honorary Secretary at least 21 days before the date of the Annual General Meeting and shall be circulated to all Members by the Honorary Secretary or posted by the Honorary Secretary on the Club's notice board 7 clear days before the date of such meeting.
- g. An auditor shall be appointed annually at the Annual General Meeting and shall audit the Accounts in accordance with Rugby Football Union Rule 21.
- h. The Board at any time on its own authority may, or on receipt of a requisition signed by not less than 20 members entitled to attend and vote shall, forthwith call a Special General Meeting of which not less than 7 clear days notice shall be given to each member stating the date, time and place of such meeting and the object for which it is called. Any such requisitions as aforesaid must specify the object for which the meeting is required and the resolution to be posted thereat.
- i. Only Voting Members shall be entitled to attend, speak or vote at any General Meeting.
- j. Every Voting Member present at a General Meeting shall have one vote.
- k. No rule of the Club shall be rescinded or altered except by a resolution of a General Meeting passed by two-thirds of the members present and voting.
- l. All other matters shall be decided by a majority of the members present and voting.
- m. At all General Meetings of the Club, the Chairman or in his absence the President shall take the chair.
- n. In the event of an equality of votes being cast for or against any resolution the Chair of the meeting shall have a second or casting vote.
- O. At any General Meeting of the Club, twenty members present shall form a quorum